
SECTION SIX – Risk Analysis

1 Impact Analysis

Likelihood of Occurrence	Hi *** IMPACT MANAGEMENT	Hi STRATEGIC SCRUTINY
	Low ***** TACTICAL REACTIVE	CONTINGENCY RECOVERY Hi
	Impact of Occurrence	

The use of GPC Visa within the Services is tactical to ensure delivery of savings from eliminating non-value added processes from primarily the purchasing of low value, high volume goods and services. The value of spend affected by GPC use, equates to less than 20% of the total regional spend, assuming 30-60% of these type of transactions even less, maybe 6% -12% of total spend. The actual impact of most risks is low and the likelihood of occurrence relatively low overall. However, we will review on a case by case basis. The risks that have been highlighted are described within the business case or driven from the prior implementation of the GPC programme rollout in Devon.

2 Type of procurement

Tactical Reactive / Impact Management

3 Risks associated with this procurement

- Timescales of the project may fall outside of plan
- Take up of the SWFRS GPC Visa may not be adopted by all seven Services
- Services politically torn between the County Council scheme and the Fire & Rescue scheme
- Procedures and approach to GPC may differ Service to Service
- Possible reduction in resources from administration savings
- Lack of commitment to grow the scheme going forward
- Lack of supplier adoption reducing possible use of the GPC
- Missing opportunities to support the Service operationally
- High levels of Level 1 VAT transactions creating administration at the back end of the process in Finance
- Inability to automate the process due to the lack of transactions
- Contract with RBS does not extend and ceases in February 2008
- Possible full merger of Somerset and Devon, resulting in extra administration/changes to the programme
- SME's feel threatened by GPC adoption because of poor communication
- Resistance to change by the Services
- Resistance to changes in Service policy
- Affordability and timing of automation
- Possible cost of new plastic if the existing contract cannot be extended
- Loss of key project staff during the project
- Inadequate project budget
- Overall transaction volumes may not be achieved
- Failure to accept bank terms and conditions in operating the card
- Coding not good enough for Services requirements to report on budget expenditure